



Job Title: City or Campus Team Leader

Objective: To serve as the point of contact in providing coordination and communication for one or more campuses in a specific geographic location.

Reports to: City/County/Area Director or to the Regional Field Director in the absence of local leadership

Supervises: Direct-support administrative staff, Field Interns, Ministry Representatives and other volunteers as assigned

Spiritual Qualifications

- Person of prayer
- Teachable spirit
- Person of spiritual maturity and committed to personal spiritual growth
- Adherence to the Statement of Faith and Moral Conduct Policy

Educational/Experience Qualifications

- One year of college or equivalent experience in higher educational environment required, Bachelor degree preferred
- Demonstrated work experience in administrative skills of time management and team building will be given preference, as will prior ministry experience with ISI or another international student ministry
- Ordination or commissioning prior to or as soon as possible after assuming this position is highly recommended

Other Qualifications

- Has an enjoyment of people and strong interpersonal skills
- Is skilled at presenting self and the vision of ISI before others
- Exercises discernment
- Ability to prioritize and manage work and time
- Is a leader and is able to inspire and supervise others
- Enjoys encouraging and helping others succeed
- Committed to ISI's vision
- Strong, executive decision-making ability
- Possesses and exhibits a positive, professional manner
- Ability to work under stress
- Self-starter, ability to work independently and take initiative
- Ability to inspire people to action and commitment
- Ability to maintain confidentiality
- Team player and builder
- Flexible

Responsibilities/Standards

1. Works closely with the Regional Field Director, Area or City Director, Campus Director and other campus staff to implement the ISI national strategic plan and complementary local plan to reach all international students on their campus(es).
2. Involved in all aspects of direct ISI ministry to international students and their families, as tasked.
3. Images ISI to the community and churches—“tell the story.”
4. Develops procedures, systems, and resources to meet critical day-to-day operational and reporting needs.
5. Oversees the budget for the local ministry.
6. Incorporate volunteers into ministry and coordinate with City Mobilizer to develop partnerships with churches and pastors.
7. Develop and maintain relationships with university faculty and staff.
8. Maintains good communication between the local staff and Home Office personnel.
9. ISI authorizes staff to perform various ministry functions including, but not limited to, leading Bible studies, praying, leading ICFs, planning, directing, and/or supervising the ministry activities of others, and planning and developing the content of religious activities or other events and activities with students and other ISI participants. When appropriate staff may preach and teach the Word of God and perform sacerdotal duties, such as officiating for baptisms, weddings, funerals, and the administering of Holy Communion.
10. Other duties as assigned.